ACADEMIC PROGRAM SLO ASSESSMENT

WILLIAM PATERSON UNIVERSITY

By: Patrick N. Allala

1

RECAP
IE REVIEW OF ASSESSMENT

- **JUST A REMINDER**

- **So, IE undertook assessment of the ASSESSMENT process to explore how best we can engage in meaningful assessment for continuous improvement of our programs at WP.**

- **The following are our observations and *To-Do-List***

- **OBSERVATIONS:**

    a. It was observed that Anthology was getting in the way of assessment.

    b. The need to make Anthology more user-friendly, relevant, assistive in bringing out our desired goals for the assessment endeavor.

IE REVIEW OF ASSESSMENT cont.

- **To-Do-List:**

  ❑ We have overhauled Anthology and made it more user-friendly, making Planning module in Anthology the primary focus of assessment for now.

    - Planning Module as the ONLY module for assessment.

    - We eliminated complicated connections between templates.

    - Introducing a 3-year rotation of SLO assessment to give time for action plan implementation results before the Outcomes are assessed again.

NOTA BENE

- Programs with disciplinary (external) accreditation may use their annual assessment report done for their accreditors to fulfill their WP assessment requirement.

- Those interested in this option should work with the Office of IE to develop an appropriate process such as customizing Anthology to accommodate their needs.

4

The Three-Year Time Period Rotation of SLO Assessment

- So, E.g. If a program has 6 SLOs to be assessed in the 3-year rotation:

1. SLOs 1 & 2 =AY 2022 – 2023 ➡ Cycle One

2. SLOs 3 & 4 = AY 2023 – 2024 ➡ Cycle Two

3. SLOs 5 & 6 = AY 2024 – 2025 ➡ Cycle Three

ASSESSMENT PLAN TEMPLATE

- Done once, Programs will assign these SLOs to each respective cycle and align them with their Measures on the *Assessment Plan Template*, which I will be sending out to all programs after this presentation.

- A copy of the completed *Assessment Plan Template* to be submitted to IE (Done only Once for the entire 3-year time period – not repeated).

ASSESSMENT PLAN TEMPLATE			
SLO #	Student Learning Outcomes (Discreption)	Measures	Year of Assessment
SLO.: 1			

The Three-Year Time Period Rotation of SLO Assessment cont.
(3 Touch Points)

- By October 31 due date, SLOs 1 & 2 with Measures are entered and confirmed in Anthology.

❑ Over Fall and Spring semesters data are gathered after learning experiences as evidence from the courses taught.

- By June 30 due date, the analysis of data to determine whether performance targets are MET or NOT MET should be ready and recorded in Anthology.

- By September 30 - Review of assessment results & development of Action Plans to be implemented for the next two years.

Cycle One

Academic year activities performed	Academic year to which assessment applies	Due Date	Activity
2022-2023	2022-2023	June 30, 2023	• Establish three-year plan for assessing all outcomes • Enter outcomes into Anthology • Enter performance targets and results for outcome(s) being assessed in 2022-2023
	2022-2023	September 30, 2023	• Review 22-23 results, develop and record action plans (to be implemented over next two years)

Cycle Two

Academic year activities performed	Academic year to which assessment applies	Due Date	Activity
2023-2024	2023-2024	October 31, 2023	• Confirm in Anthology outcome(s) to be assessed in 23-24 and set performance targets
	2023-2024	June 30, 2024	• Enter assessment results for outcome(s) (Met/Not Met)
	2023-2024	September 30, 2024	• Review 23-24 results, develop and record action plans (to be implemented over next two years)

Cycle Three

Academic year activities performed	Academic year to which assessment applies	Due Date	Activity
2024-2025	2024-2025	October 31, 2024	• Confirm in Anthology outcome(s) to be assessed in 24-25 and set performance targets
	2024-2025	June 30, 2025	• Enter assessment results for outcome(s)(Met/Not met)
	2024-2025	September 30, 2025	• Review 24-25 results, develop and record action plan (to be implemented over next two years)

Report Time

- Report on implementation of action plans from the previous three-year period.

- Set performance target for current time period and start the *cycle* over again.

ANTHOLOGY

- As mentioned earlier, the use of Anthology for assessment has been made easy and simple.

- From now only the Planning module of Anthology will be used for assessment of Academic Program Student Learning Outcomes (SLOs).

- There will be two templates within the Planning module:

    1. *SLO, Measure, Results, Action Plan* Template

    2. *Summary of Implemented Action Plan* Template

Planning Module

- The *"SLO, Measure, Results, Action Plan*" Template is where you enter all your planning items (SLOs, Measures, and Targets) and where results are entered.

- The second template, *"Summary of Implemented Action Plan" ,* has two text boxes only:

  1. *"Intended Action Plan Based on Previous Assessment Results" is* where intended action plans are entered and discussed.

  2. *"Implementation"* is the textbox where the description of actual activities implemented are discussed.

Steps to How to Use the Planning Module

- To access the Anthology tool, use your campus credential (WPConnect) to log in to Planning by this link: https://wpunj.campuslabs.com/planning.

- Upon logging in, you will be directed to your home dashboard, where you will see three containers of items and access.

- You will be creating items on your own and therefore all of your created items will fall under "My items".

- You may all see items listed under the contributor category because you will have access to any items in your level of permissions.

{See Screenshot below}

Planning

Dashboard
My Plan Items

FILTER

Sort: Default

My Items (0)   Responsible Items (0)   Contributor (0)

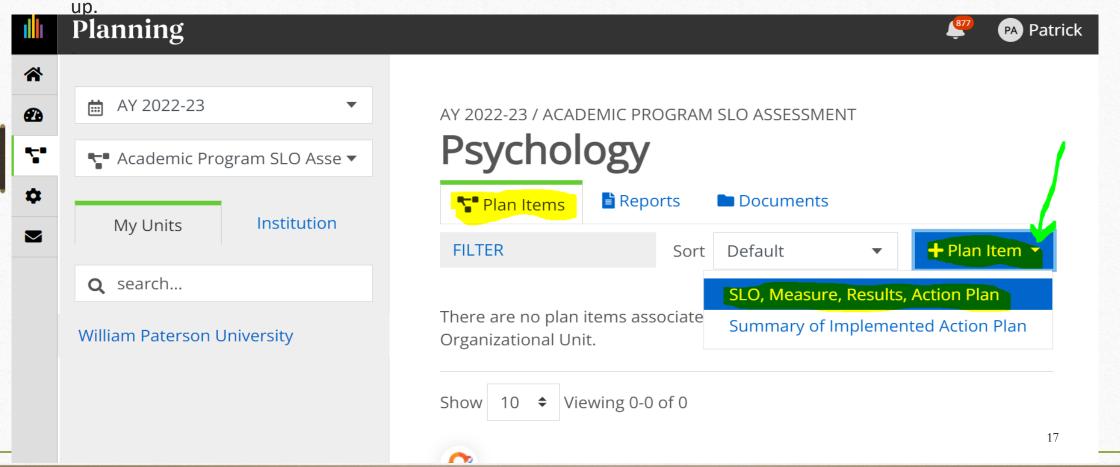You have not created any items in AY 2022-23.

Show 10 ⇕ Viewing 0-0 of 0

To create items, you will navigate to the Plan icon in the far-left corner shown by the green arrow and click on it. Then click on My Units. The site will be defaulted to the current year, but always check and be sure you are adding items in the appropriate time academic year.
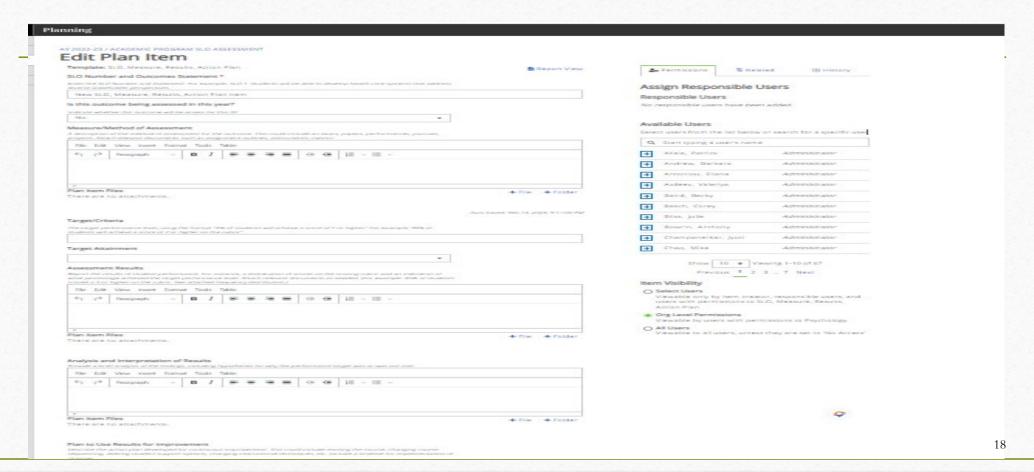
To add items, you will drop down the +Plan Item button and click on the "SLO, Measure, Results, Action Plan" as shown in the right top-corner of the page.
Textboxes for SLO, Measure/Method, Target, Assessment Result and Analysis& Interpretation of Results will pop up.

Follow the instruction for each textbox to fill in your plan items.
Once items are created, you can click on them and update them from the dashboard

1st Touch Point
Beginning of the Assessment in Anthology
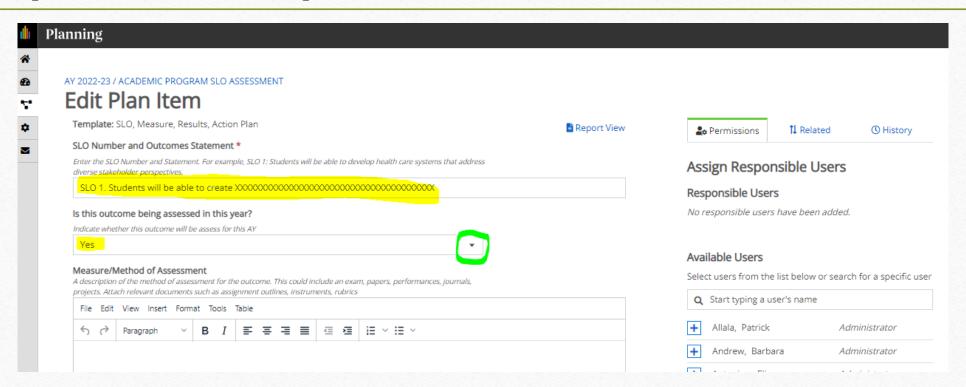
- In the screenshot below, the <u>first touch-point</u> of the assessment process begins with the entering of program-level <u>SLO</u>s and performance <u>Targets</u>.

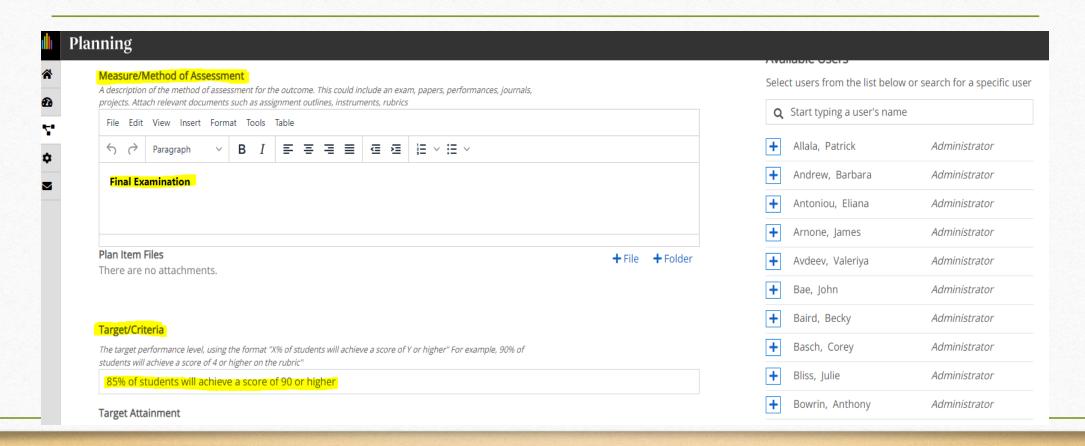- October 31st is the due date to confirm these entries in Anthology.

[See screenshot below]

Enter your SLO in your SLO textbox by editing the default words into your intended SLO for assessment. Next, indicate whether this SLO is being assessed in this year. Faculty can refer to their three-year assessment plan to indicate "YES" or "NO".

Drop down the arrow in the option box below and select "**Yes**" or "**No**" .

In the "**Measure/Method**" textbox, describe your method of assessment as shown in the screenshot below. Use the "**File**" & "**Folder**" upload (+) underneath the textbox to upload relevant documents such as rubric, assignments, instruments, etc. (if any).

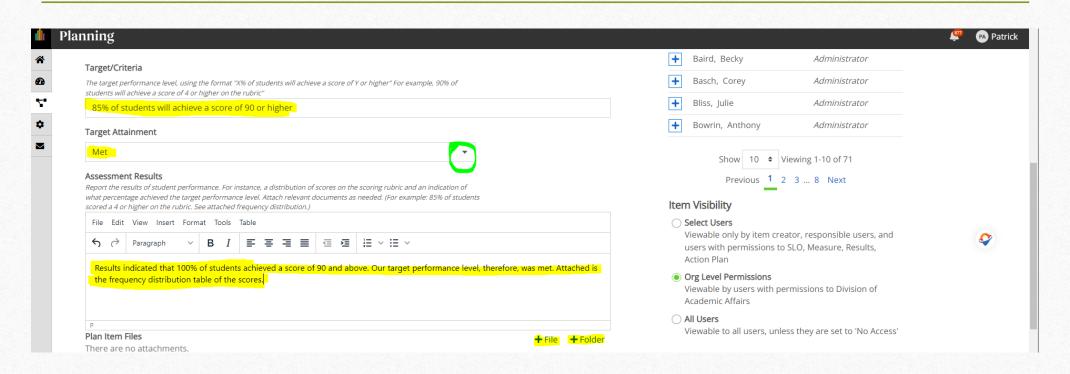# 2nd Touch Point

- By **June 30th** deadline, the analysis of all gathered evidences should be entered and confirmed in Anthology.

- By this deadline, results should indicate in Anthology whether target was **Met** or **Not Met**
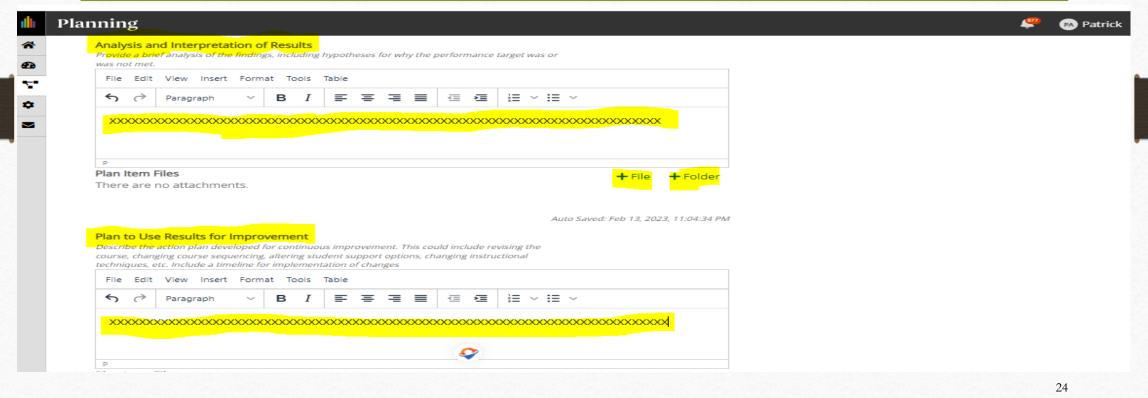
[See screenshot below]

So, in the "**Target**" option box, indicate whether your target was <u>Met</u> or <u>Not Met</u> by dropping down the arrow and selecting your option. Then enter your assessment results in the "**Assessment Results**" textbox. Upload any supporting document using the **+File +Folder** functionalities under the textbox. **[Due in Anthology, June 30th]**

3rd Touch Point

Next, in the "**Analysis and Interpretation of Results**" give a brief analysis of observed performance. This could include hypotheses and why and how those hypotheses were met. [Confirmed in Anthology by September 30]

Academic year activities performed	Academic year to which assessment applies	Due Date	Activity
2022-2023	2022-2023	June 30, 2023	• Establish three-year plan for assessing all outcomes • Enter outcomes into Anthology • Enter performance targets and results for outcome(s) being assessed in 2022-2023
2023-2024	2022-2023	September 30, 2023	• Review 22-23 results, develop and record action plans (to be implemented over next two years)
	2023-2024	October 31, 2023	• Confirm in Anthology outcome(s) to be assessed in 23-24 and set performance targets
	2023-2024	June 30, 2024	• Enter assessment results for outcome(s) (Met/Not Met)
2024-2025	2023-2024	September 30, 2024	• Review 23-24 results, develop and record action plans (to be implemented over next two years)
	2024-2025	October 31, 2024	• Confirm in Anthology outcome(s) to be assessed in 24-25 and set performance targets
	2024-2025	June 30, 2025	• Enter assessment results for outcome(s)(Met/Not met)

There will be a discussion Later

- How to generate reports will be discussed later