

# ACADEMIC PROGRAM SLO ASSESSMENT

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WILLIAM PATERSON UNIVERSITY

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# RECAP

## IE REVIEW OF ASSESSMENT

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- **JUST A REMINDER**
- So, IE undertook assessment of the **ASSESSMENT** process to explore how best we can engage in meaningful assessment for continuous improvement of our programs at WP.
- The following are our observations and *To-Do-List*
- **OBSERVATIONS:**
  - a. It was observed that Anthology was getting in the way of assessment.
  - b. The need to make Anthology more user-friendly, relevant, assistive in bringing out our desired goals for the assessment endeavor.



## IE REVIEW OF ASSESSMENT cont.

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- **To-Do-List:**

- ☐ We have overhauled Anthology and made it more user-friendly, making Planning module in Anthology the primary focus of assessment for now.
  - Planning Module as the ONLY module for assessment.
  - We eliminated complicated connections between templates.
  - Introducing a 3-year rotation of SLO assessment to give time for action plan implementation results before the Outcomes are assessed again.

# NOTA BENE

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- Programs with disciplinary (external) accreditation may use their annual assessment report done for their accreditors to fulfill their WP assessment requirement.
- Those interested in this option should work with the Office of IE to develop an appropriate process such as customizing Anthology to accommodate their needs.

# The Three-Year Time Period Rotation of SLO Assessment

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- So, E.g. If a program has 6 SLOs to be assessed in the 3-year rotation:
  1. SLOs 1 & 2 = AY 2022 – 2023 → Cycle One
  2. SLOs 3 & 4 = AY 2023 – 2024 → Cycle Two
  3. SLOs 5 & 6 = AY 2024 – 2025 → Cycle Three



# ASSESSMENT PLAN TEMPLATE

- Done once, Programs will assign these SLOs to each respective cycle and align them with their Measures on the Assessment Plan Template, which I will be sending out to all programs after this presentation.
- A copy of the completed Assessment Plan Template to be submitted to IE (Done only Once for the entire 3-year time period – not repeated).

<b><u>ASSESSMENT PLAN TEMPLATE</u></b>			
<b>SLO #</b>	<b>Student Learning Outcomes (Discreption)</b>	<b>Measures</b>	<b>Year of Assessment</b>
SLO.: 1			

# The Three-Year Time Period Rotation of SLO Assessment cont.

(3 Touch Points)

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- By October 31 due date, SLOs 1 & 2 with Measures are entered and confirmed in Anthology.
- Over Fall and Spring semesters data are gathered after learning experiences as evidence from the courses taught.
- By June 30 due date, the analysis of data to determine whether performance targets are MET or NOT MET should be ready and recorded in Anthology.
- By September 30 - Review of assessment results & development of Action Plans to be implemented for the next two years.

# Cycle One

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Academic year activities performed	Academic year to which assessment applies	Due Date	Activity
2022-2023	2022-2023	June 30, 2023	<ul style="list-style-type: none"><li>• Establish three-year plan for assessing all outcomes</li><li>• Enter outcomes into Anthology</li><li>• Enter performance targets and results for outcome(s) being assessed in 2022-2023</li></ul>
	2022-2023	September 30, 2023	<ul style="list-style-type: none"><li>• Review 22-23 results, develop and record action plans (to be implemented over next two years)</li></ul>



# Cycle Two

Academic year activities performed	Academic year to which assessment applies	Due Date	Activity
2023-2024	2023-2024	October 31, 2023	<ul style="list-style-type: none"><li>Confirm in Anthology outcome(s) to be assessed in 23-24 and set performance targets</li></ul>
	2023-2024	June 30, 2024	<ul style="list-style-type: none"><li>Enter assessment results for outcome(s) (Met/Not Met)</li></ul>
	2023-2024	September 30, 2024	<ul style="list-style-type: none"><li>Review 23-24 results, develop and record action plans (to be implemented over next two years)</li></ul>

# Cycle Three

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Academic year activities performed	Academic year to which assessment applies	Due Date	Activity
2024-2025	2024-2025	October 31, 2024	<ul style="list-style-type: none"><li>Confirm in Anthology outcome(s) to be assessed in 24-25 and set performance targets</li></ul>
	2024-2025	June 30, 2025	<ul style="list-style-type: none"><li>Enter assessment results for outcome(s)(Met/Not met)</li></ul>
	2024-2025	September 30, 2025	<ul style="list-style-type: none"><li>Review 24-25 results, develop and record action plan (to be implemented over next two years)</li></ul>



# Report Time

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- Report on implementation of action plans from the previous three-year period.
- Set performance target for current time period and start the *cycle* over again.

# ANTHOLOGY

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- As mentioned earlier, the use of Anthology for assessment has been made easy and simple.
- From now only the Planning module of Anthology will be used for assessment of Academic Program Student Learning Outcomes (SLOs).
- There will be two templates within the Planning module:
  1. *SLO, Measure, Results, Action Plan* Template
  2. *Summary of Implemented Action Plan* Template



# Planning Module

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- The “*SLO, Measure, Results, Action Plan*” Template is where you enter all your planning items (SLOs, Measures, and Targets) and where results are entered.
- The second template, “*Summary of Implemented Action Plan*”, has two text boxes only:
  1. “*Intended Action Plan Based on Previous Assessment Results*” is where intended action plans are entered and discussed.
  2. “*Implementation*” is the textbox where the description of actual activities implemented are discussed.

# Steps to How to Use the Planning Module

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- To access the Anthology tool, use your campus credential (WPConnect) to log in to Planning by this link: <https://wpunj.campuslabs.com/planning>.
- Upon logging in, you will be directed to your home dashboard, where you will see three containers of items and access.
- You will be creating items on your own and therefore all of your created items will fall under “My items”.
- You may all see items listed under the contributor category because you will have access to any items in your level of permissions.

{See Screenshot below}





AY 2022-23

## Dashboard

### My Plan Items

[FILTER](#)

Sort

Default



My Items (0)

[Responsible Items \(0\)](#)

[Contributor \(0\)](#)

You have not created any items in AY 2022-23.

Show

10



Viewing 0-0 of 0

To create items, you will navigate to the Plan icon in the far-left corner shown by the green arrow and click on it. Then click on My Units. The site will be defaulted to the current year, but always check and be sure you are adding items in the appropriate time academic year.

The screenshot shows the 'Planning' interface for 'Psychology' SLO Assessment. The left sidebar contains navigation icons: a bar chart (Planning), a home icon, a clock (AY 2022-23), a plan icon (highlighted with a green arrow), a gear (Settings), and an envelope (Email). The main content area is titled 'AY 2022-23 / ACADEMIC PROGRAM SLO ASSESSMENT' and 'Psychology'. It features tabs for 'Plan Items' (active), 'Reports', and 'Documents'. Below the tabs are controls for 'FILTER', 'Sort' (Default), and a '+ Plan Item' button. A message states: 'There are no plan items associated with the current Time Period, Plan, and Organizational Unit.' At the bottom, it shows 'Show 10' and 'Viewing 0-0 of 0'. The top right shows a notification bell with '877' and a user profile 'PA Patrick'. The bottom taskbar shows various application icons and the time '8:29 PM'.

**Planning**

AY 2022-23

Academic Program SLO Asse

**My Units** Institution

search...

William Paterson University

AY 2022-23 / ACADEMIC PROGRAM SLO ASSESSMENT

# Psychology

Plan Items Reports Documents

FILTER Sort Default + Plan Item

There are no plan items associated with the current Time Period, Plan, and Organizational Unit.

Show 10 Viewing 0-0 of 0

8:29 PM



To add items, you will drop down the +Plan Item button and click on the “SLO, Measure, Results, Action Plan” as shown in the right top-corner of the page.

Textboxes for SLO, Measure/Method, Target, Assessment Result and Analysis& Interpretation of Results will pop up.

The screenshot shows the 'Planning' interface for 'Psychology' SLO Assessment. The left sidebar contains navigation icons and a search bar. The main content area shows the 'AY 2022-23 / ACADEMIC PROGRAM SLO ASSESSMENT' for 'Psychology'. A yellow highlight is on the 'Plan Items' tab. A blue box highlights the '+ Plan Item' button, with a green arrow pointing to it. A dropdown menu is open, showing 'SLO, Measure, Results, Action Plan' (highlighted in green) and 'Summary of Implemented Action Plan'. The text 'There are no plan items associated with this Organizational Unit.' is displayed. The bottom shows 'Show 10' and 'Viewing 0-0 of 0'.

**Planning** 877 PA Patrick

AY 2022-23

Academic Program SLO Asse

My Units Institution

search...

William Paterson University

AY 2022-23 / ACADEMIC PROGRAM SLO ASSESSMENT

# Psychology

Plan Items Reports Documents

FILTER Sort Default

+ Plan Item

SLO, Measure, Results, Action Plan

Summary of Implemented Action Plan

There are no plan items associated with this Organizational Unit.

Show 10 Viewing 0-0 of 0

Follow the instruction for each textbox to fill in your plan items.

Once items are created, you can click on them and update them from the dashboard

[illegible]

# 1<sup>st</sup> Touch Point

## Beginning of the Assessment in Anthology

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- In the screenshot below, the first touch-point of the assessment process begins with the entering of program-level SLOs and performance Targets.
- October 31<sup>st</sup> is the due date to confirm these entries in Anthology.

**[See screenshot below]**



Enter your SLO in your SLO textbox by editing the default words into your intended SLO for assessment. Next, indicate whether this SLO is being assessed in this year. Faculty can refer to their three-year assessment plan to indicate “YES” or “NO”.

Drop down the arrow in the option box below and select “**Yes**” or “**No**”.

Planning

AY 2022-23 / ACADEMIC PROGRAM SLO ASSESSMENT

## Edit Plan Item

**Template:** SLO, Measure, Results, Action Plan

**SLO Number and Outcomes Statement \***

*Enter the SLO Number and Statement. For example, SLO 1: Students will be able to develop health care systems that address diverse stakeholder perspectives.*

SLO 1. Students will be able to create XX

**Is this outcome being assessed in this year?**

*Indicate whether this outcome will be assess for this AY*

Yes

▼

**Measure/Method of Assessment**

*A description of the method of assessment for the outcome. This could include an exam, papers, performances, journals, projects. Attach relevant documents such as assignment outlines, instruments, rubrics*

File	Edit	View	Insert	Format	Tools	Table
<div style="display: flex; gap: 10px;"> <span>↶ ↷</span> <span>Paragraph ▼</span> <span>B I</span> <span>≡ ≡ ≡ ≡</span> <span>≡ ≡</span> <span>≡ ≡ ≡ ≡ ▼</span> </div>						

[Report View](#)

Permissions
 Related
 History

### Assign Responsible Users

**Responsible Users**

*No responsible users have been added.*

**Available Users**

Select users from the list below or search for a specific user

- Allala, Patrick
Administrator
- Andrew, Barbara
Administrator

In the “**Measure/Method**” textbox, describe your method of assessment as shown in the screenshot below. Use the “**File**” & “**Folder**” upload (+) underneath the textbox to upload relevant documents such as rubric, assignments, instruments, etc. (if any).

Planning

Measure/Method of Assessment

A description of the method of assessment for the outcome. This could include an exam, papers, performances, journals, projects. Attach relevant documents such as assignment outlines, instruments, rubrics

File Edit View Insert Format Tools Table

↶ ↷ Paragraph ▾

**B** *I*

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Final Examination

Plan Item Files

There are no attachments.

+ File

+ Folder

Target/Criteria

The target performance level, using the format "X% of students will achieve a score of Y or higher" For example, 90% of students will achieve a score of 4 or higher on the rubric

85% of students will achieve a score of 90 or higher

Target Attainment

Available Users

Select users from the list below or search for a specific user

Q Start typing a user's name

+ Allala, Patrick Administrator

+ Andrew, Barbara Administrator

+ Antoniou, Eliana Administrator

+ Arnone, James Administrator

+ Avdeev, Valeriya Administrator

+ Bae, John Administrator

+ Baird, Becky Administrator

+ Basch, Corey Administrator

+ Bliss, Julie Administrator

+ Bowrin, Anthony Administrator

## 2<sup>nd</sup> Touch Point

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- By **June 30<sup>th</sup>** deadline, the analysis of all gathered evidences should be entered and confirmed in Anthology.
- By this deadline, results should indicate in Anthology whether target was **Met** or **Not Met**

**[See screenshot below]**



So, in the “**Target**” option box, indicate whether your target was Met or Not Met by dropping down the arrow and selecting your option. Then enter your assessment results in the “**Assessment Results**” textbox. Upload any supporting document using the **+File** **+Folder** functionalities under the textbox. **[Due in Anthology, June 30<sup>th</sup>]**

The screenshot displays the 'Planning' tool interface. On the left is a sidebar with icons for home, people, a grid, settings, and a mail icon. The main content area is divided into three sections: 'Target/Criteria', 'Target Attainment', and 'Assessment Results'. The 'Target/Criteria' section has a text input field containing '85% of students will achieve a score of 90 or higher'. The 'Target Attainment' section features a dropdown menu with 'Met' selected. The 'Assessment Results' section includes a rich text editor with a menu bar (File, Edit, View, Insert, Format, Tools, Table) and a toolbar with various formatting options. The text area contains the sentence: 'Results indicated that 100% of students achieved a score of 90 and above. Our target performance level, therefore, was met. Attached is the frequency distribution table of the scores.' Below the text area are '+File' and '+Folder' buttons. On the right side of the interface, there is a list of users with a '+' icon in the first column and names/roles in the second: Baird, Becky (Administrator), Basch, Corey (Administrator), Bliss, Julie (Administrator), and Bowrin, Anthony (Administrator). Below this list is a 'Show' dropdown set to '10' and a 'Viewing 1-10 of 71' indicator. A pagination bar shows 'Previous', '1' (highlighted), '2', '3', '...', '8', and 'Next'. At the bottom right, the 'Item Visibility' section has three radio button options: 'Select Users' (unselected), 'Org Level Permissions' (selected), and 'All Users' (unselected). Each option has a brief description of its visibility scope.

**Planning**

**Target/Criteria**  
The target performance level, using the format "X% of students will achieve a score of Y or higher" For example, 90% of students will achieve a score of 4 or higher on the rubric"

85% of students will achieve a score of 90 or higher

**Target Attainment**

Met

**Assessment Results**  
Report the results of student performance. For instance, a distribution of scores on the scoring rubric and an indication of what percentage achieved the target performance level. Attach relevant documents as needed. (For example: 85% of students scored a 4 or higher on the rubric. See attached frequency distribution.)

File Edit View Insert Format Tools Table

Paragraph B I

Results indicated that 100% of students achieved a score of 90 and above. Our target performance level, therefore, was met. Attached is the frequency distribution table of the scores.

Plan Item Files

There are no attachments.

+File +Folder

+ Baird, Becky Administrator

+ Basch, Corey Administrator

+ Bliss, Julie Administrator

+ Bowrin, Anthony Administrator

Show 10 Viewing 1-10 of 71

Previous 1 2 3 ... 8 Next

**Item Visibility**

☐ Select Users  
Viewable only by item creator, responsible users, and users with permissions to SLO, Measure, Results, Action Plan

☒ Org Level Permissions  
Viewable by users with permissions to Division of Academic Affairs

☐ All Users  
Viewable to all users, unless they are set to 'No Access'

### 3<sup>rd</sup> Touch Point

Next, in the “**Analysis and Interpretation of Results**” give a brief analysis of observed performance. This could include hypotheses and why and how those hypotheses were met. **[Confirmed in Anthology by September 30]**

[illegible]

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There will be a discussion Later

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- How to generate reports will be discussed later